Advertising & Promotion Commission
Civic Complex

City Channel 17

School Announcement Fax Form

Instructions: Fill the blocks with your daily message EXACTLY the way you want it to appear on the screen. Maximum space available per day is 2 lines by 30 characters across. If you have sports announcements, please use a separate Fax form. Fax to 732-7638 by WEDNESDAY to be included in the next week's school news. Any announcements received after Wednesday CANNOT be included. If you have a word of the month or announcers, use the global or Headline entry

School: ***Week of:***

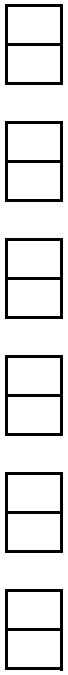
Monday

Tuesday

Wednesday

Thursday

Friday

Global or "Headline"

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